



Monthly Executive Meeting

- July 26, 2021 @ 7pm - Virtual Meeting
- Chair: Nadia Elmasry Weiss, Secretary: Cindy Holland

1. Attendance

Officers						Quorum: President or VP + 3 Officers + 50% Directors	
Nadia Elmasry Weiss	Y	Barry Keen	N	Nathan Woods	Y		
Chris Taylor	Y	Brad Shantz	Y	Mike Heckendorn	Y		
Josh Gruhl	Y	Cindy Holland	Y	Katie Hackert	Y		
Directors							
Kevin Brown	N	Mark Trimble	N	Aaron Hardy	N		
Luke Baleshta	Y	Jenna Abate	Y	Donna Harrington	Y		
Mike Stiles	Y			David Volpato	N		
Staff							
Donna Harrington	Y						
Guest(s)							
Alex Martin	N	Kurt Wilkie	N				

2. Agenda

- [Call to order](#)
- [Guest\(s\) have the floor](#)
- [Previous Minutes](#)
- [Reports](#)
- [Old Business](#)
- [New Business](#)

- [Adjourned](#)

3. Appendices

- A. [Financial Statements](#)

4. Call to Order

5. Guest(s) have the floor

Kurt – no update at this time

6. Previous Minutes

- Motion to approve the reports – Nathan Woods
- 2nd- Mike Stiles
 - Vote:

Call to Action Items :

- Review Tournament Policy (Mike / Nathan) - new business
- Prepare May 2021 Meeting Agenda + Minutes (Mike) - **Complete**
- Draft Registration Communication that includes refund/discount calculation, new rates and when registration will open (Donna / Mike)- Complete
- Assessment of adding additional full-time staff (Nadia / Nathan / ???) - ongoing
- Update Zoom meeting invite for future meetings (Cindy) – Will fix
- Update Exec DL to include David and Jenna (Donna) - complete
- Update Exec Web Site to include David and Jenna (Donna) - complete

7. Reports

- Any items pulled from the Reports into Old Business
- Add Donna's to report (Cindy)
- Motion to approve the reports – Mike Stiles
 - 2nd: Katie Hackert

7.1. President - Nadia Elmasry Weiss

- Waiting to hear from township regarding ice availability between September 7-17. Possibly run development ice times with WHA prior to tryouts at additional cost.
- St Jacobs ice pad going in August 16 and Elmira likely Sept 17.

- Registration for next season and permission to skate form info posted to website.

7.3. Vice-President - Representative Teams - Nathan Woods

VP of Rep July 2021 Report

- Planning to review & update coach and manager guidelines document. Plan to have managers meeting sometime during August
- Need to review Vulnerable Sector Verification – Canadian Criminal Records Check status with board and current head coaches/team officials
- OMHA sent a document for Respect in Sport Parent Program Walkthrough guide for Parents (for new registrants, linking a child to an OMHA Parent Program Certificate, and importuning a certificate
- Tri-County new business: Glancaster inquiry on participation in Tri-County. Letter required to OMHA Group Structure

7.4. Vice-President - Local League Teams - Chris Taylor

- Centre Wellington has agreed to work with us for the upcoming season in a league of our own.
- So far there has not been much progress in the programming.
- I will be reaching out again shortly with them to get a meeting on the books to get this done.

7.5. Vice-President - Coaching - Brad Shantz

- No report

7.6. Vice-President - Player Development - Josh Gruhl

Player development, I have spoke with and have confirmed Steve Sumka for this season's goaltender development. We have left a start date open as well as whatever the start of season begins with from the township rules and omha rules. I have also opened communications with Nexus and Tony Code for our U 15 checking clinics. I would like to secure a couple dates with the township as to hammering out solid dates for this clinic to run. I'm hearing that ice time may be tough to secure with the girls and Kings on 1 I've pad. Moving forward into the season I'm going to be speaking with a few options for on and off ice training.

7.7. Vice-President - U9 & Below - Mike Heckendorn

- Nothing to report

7.8. Coach Selection Committee - Nathan Woods & Brad Shantz

- Nothing to report

7.9. Player Safety Committee - Josh Gruhl/ Luke Baleshta

- See New Business for details

7.10. Equipment Committee - Mark Trimble

- Nothing to report.

7.11. Photo Committee - N/A

- No committee this year

7.12. Woolwich Weekend - N/A

- Nothing to report.

7.13. Woolwich Cup - N/A

- Nothing to report.

7.15. 4 on 4 - N/A

- Nothing to report.

7.16. Spiritwear Committee - Aaron

Updates - Have met with both Vince and PK (Jeremy did not attend this meeting but met with Jeremy) Both parties are comfortable with our \$750 arrangement and continuing on as the 2 exclusive partners for Woolwich minor hockey.

Vince had some questions – see new business

7.17. Constitution Committee – Mike Stiles

- Request for change to the constitution

7.18. Nomination Committee – Cindy Holland

- Nothing to Report

7.19. Sponsorship Committee - Kevin Brown

- Nothing to Report

7.20. Fundraising Committee - Aaron Hardy

1- Cash Calendar - As per previous years we will look to continue this program with the Sugar Kings for 2021 - Last year we raised about \$4000 from this during the pandemic and this year with things opening up I would hope to increase our profit by 25% to \$5000. One of the messages to players/parents is that we would ask for 1 calendar per player but strongly encourage players to get out in the community and look to sell 1 additional calendar for a total of 2 per player. If we could sell 2 per player we could double our revenue to \$8000. To incentivize this I would suggest that every team that sells an average of 2 calendars per player be entered into a draw for a great prize (say \$500 value) to be determined later. This could be a team party or cash reward to go to the team for the coach to use at their discretion.

Timing - TBD but last year this was distributed in October with collection at end of November
Delivery/Collection - Distribute to coaches and have a predetermined drop off location for funds/unsold calendars

2 - Pepperstix/Pepperettes - Halendia's has a pretty solid program with great margins (>50%). We have an order form ready to go. These are all individually packaged in bags of 15 and are 50g size.

Timing/Delivery –

Option 1- We could run this continually with an online order form throughout the year and place a monthly cumulative order on a specific date each month. Promote it through emails to the membership to order and provide a delivery date for each months order

Option 2 - we could choose a 1 month time period and hand out order forms to players as we have done in the past. On order delivery is 2 weeks or less.

Option 3 - We could pre-buy cases for inventory and then equip teams/players with allotments for direct sale, perhaps find local vendors who would be willing to sell them for us in their offices, lunch rooms, etc

7.21. Communications Committee - Mike Stiles

Latest Report – July 2021

Create an information pdf/package to share with parents as they register to find information about hockey, equipment, first shift program, refund, season calendars etc. The document can be access below, if you have anu suggested feedback or any additional information we want to add please let me know.

Folder: https://drive.google.com/drive/folders/1nrhMOTmHekIpvZyZPFuY7Cy_dFkr_iJ4

Document: <https://docs.google.com/document/d/1Riao1LPm0TdlaQWl3sWv6eNsrr1xFI2/view>

7.22. First Shift Committee - Nadia Elmasry Weiss

- First Shift for Winter 2022 has 22 out of 30 participants registered

7.23. Volunteer Committee - N/A

- No committee this year

7.24. Risk Management – Cindy Holland

- Plan to meet with Donna about next steps to getting some forms on the WMHA website to include a submission for any items of risk that occur.

7.25. Goalie Development Committee - Josh Gruhl

7.26. Treasurer - Katie Hackert

- Financial statements supplied in [Appendix A - Financial Statements](#)

7.27. Website - Donna Harrington

- No report

7.28. Office - Donna Harrington

- No report

7.29. Registrar - Donna Harrington

- Total registrations is as follows
 - IP6 – 13
 - U9 – 33
 - U11 – 36

- U13 – 39
- U15 – 33
- U18 – 29
- TOTAL – 198
- There has been a couple issues with the registration there minor. There was a couple people that created new profiles instead of searching and following the instructions. So their credit didn't show up on theirs because it was a new new profile. So I believe there's two or three people that we either have to refund the credit now. But I need to work with Katie to find out how she wants that done. And I have to get OMHA to merge the profiles. Since then, omha is actually turned off any new participant or new parent or parents from creating new profiles. So that won't happen in the future.
- For any of the little kids that are that don't have a number. They have to go into respect in sport and complete the course or link their child to their existing respect in sport in order to get the number and then they can they're able to register online.

7.30. Scheduler - Donna Harrington

- I did send an email to Jody at the township. She had promised us a draft of the ice for the fall when we met in June. But she said she's been working on all this summer's programs so she has not had chance so she's hoping to get that to us in the next week or so.
- And the only other update I have is that the tournament was approved today.

7.31. Secretary – Cindy Holland

- Suggesting a non-for profit Microsoft account that includes OneDrive, SharePoint. Cost to setup and run is based on donation – will look more into fees and costs.
- In the meantime I've setup a google drive that I will eventually move over to OneDrive once organized. I will work on creating a file structure that works for our executive and make's is easy to access files moving forward.
- Request access to the [folder here](#)
- Requested information about starting in person meetings back up in the fall.

7.32. Finance Committee

- Nothing to report

7.33. Player Safety – Luke Baleshta

- See New Business Below

8. Old Business

9. New Business

Katie Hackert

	Voted By
Requesting a motion to change the signing officer to Nadia Elmasry Weiss OR Nathan Woods and take off Barrie Keen and Mike Birmingham off as signing officers.	1 st – Brad Shantz 2 nd – Mike Stiles

Luke Baleshta

Player Safety

Luke Baleshta - I guess to go over for some of this. I know the last couple years have been maybe a little little difficult with some of the preseason concussion protocols, stuff You know, two years ago we did the virtual screening. And I think three years ago we did the in person stuff at will which physio just want to get general thoughts on maybe taking a little bit more of a hybrid approach. Couple people that I've talked to so far one being Katie Mitchell, if anybody knows Katie, she, she's thrive neuro sports she does, she did most of the concussion protocol stuff at Woolwich physio a couple years ago, and the association did it there. Her initial takeaway from that was, the amount of money allocated to doing an in person screening didn't match the value. So my initial thought or opinion on that is probably create more of an awareness, educational piece for concussion protocol that we can do pre pre season with some sort of screening that'll indicate any red flags that players have. I don't know anybody's thoughts on on that. I think the the in person screening stuff, trying to run every kid through it, there's probably not a whole lot of value. But I don't know what we from hockey Canada's perspective have to do. I guess that's one of my big questions to start. I don't know if anybody has an answer on that. But like, do we do we have to do an in person like concussion protocol or screening with the association? Or do you kind of do whatever we want?

Nadia Elmasry Weiss - So my understanding is that it has to, we have to have a protocol. But we didn't have to do. We went above and beyond by doing having like the the base training, and then having them do that process. So it was basically the protocol kind of covers, the basic of the trainer has that information removes the child from the ice. And that goes through through that process. But we had it kind of above and beyond that. So as soon as the child's approved to come back, then that's all we need. Does that make sense? Yeah, basically, the process of off the ice, we had that whole process that they had to go through that. What did they they tested them, and then they had to retest them.

Luke Baleshta - Yeah, that's that initial screening. And I don't know if that was something that has to be done in November. I don't think we did that two years ago, I think it was just done online, it's probably more valuable to do it as an educational piece anyway, and have signs and symptoms, virtual course that somebody can put on and then have some sort of certificate that people can complete or print off at the end of it. probably good to do an initial or some sort of red flags screening at the end of that, and then leave it in the parents hands. And if people want more attention, like I know some of the parents have talked about, like the in person concussion baseline testing has value if they do get injured throughout the

year. But trying to run it through all the kids probably doesn't make a lot of sense if there's no history. So that's a pretty easy thing that we can we can do. As far as the in season stuff, it's probably easy to take an approach and have multiple whether it's watch physio or Katie or combination of lunch, to do any other return to play protocol. And that's pretty easy to do. I guess the big thing is just the before season stuff, whatever we want to do for that. And if we end if we have a budget I know like the in person stuff obviously has a little bit more of an associated cost to it. But the virtual stuff is a little bit cheaper. Obviously. We have someone signed up for this was it was it. Josh last year. Josh was last year yeah. I haven't talked to Josh too much about I don't think we did much last year. I think two was a Josh two years ago to I know Josh did a virtual thing two years ago.

Nathan Woods - I remember Josh doing it even when I coach so but do we do we have anybody signed up for it this year to

Luke Baleshta - Katie would do so Katie Mitchell would put on like a course for us. And then it would be it can be it can be virtual and in person depending on what we want to do. But it would be more of an information night. And then it would have some sort of associated a couple minute course that you would run through. Basically print off the certificate that you did it. I don't know if that's something you want to do, or you just want to do it as an info night. But those are those are the options but Katie, Katie has shown interest. There's other stuff that we can incorporate like I think brain EQ is an app that some associations have used. It's more of a gamified concussion protocol app \$1,000 per year. Basically all the kids would register today. The AP do a baseline test. And then if they ever were to get hurt, it would showcase. That'd be a good benchmark to test in the future. But there's pros and cons to that, too.

Nadia Elmasry Weiss - Yeah, I like the idea of just suggesting the virtual. But I think that I mean, historically, we had the PeeWees that were going into Bantam do the baseline. But this way, if you did it virtually, you could actually include, you know, a younger group, and then also to the older group, like it's a good reminder for the Bantam and midget level. Right.

Luke Baleshta - Yeah, and that's, and that's my thought, I think it just gives a little bit more information because most people just don't have an understanding of what to look for. And I think concussions are probably more popular now than then than ever. And it's it's little, little things that I think that are easier to find out if they go through a little bit of a course to start. It doesn't have to be like a six hour course or something. But it can be something to just show up in new information and give them the right tools. If they do have any additional questions and then leave it in the parents hands if they want more information. They can contact Katie or Woolwich for more, probably just leaves it leaves it in their hands makes a little bit easier to facilitate the full Association are all players.

Josh Gruhl - We're about an hour with it last year, we did it online last year. We're in our 50 to 55 minutes, something like that last year. We had Woolwich Physiotherapy again, right? So it isn't it is but I'm all for dragging the younger kids like that major peewee level to come through. Right. It's just one more eye opener, pushing the midgets through it again, by all means. I mean, everybody needs a gentle reminder that three feet five feet from the boards. It's a no go zone. Right. So stop putting yourself into positions. Yeah, I'm all for making a little bigger again. Yeah.

Luke Baleshta - Okay. Yeah. And that's pretty easy, easy thing to do. And we can allow them to complete it on their own time. I think if we keep it to an hour, if that went well, last year, Josh of Katie or Sheila just having a conversation about some of the player safety stuff. And then we can send out that that program to everybody after and I don't know if it has to be a mandatory thing, but it gives them just a little bit of information where they can complete it on their own. Katie did talk about putting in you can do like a questionnaire or a virtual benchmark assessment that if they complete this, this virtual screen and there is any red flags, prehistory stuff, that it will indicate maybe you should go and seek a consult from somebody, she can incorporate that too, which might have some value for players that don't maybe know that they have some some neural deficiencies, etc, from concussion standpoint. So those are little things.

I just don't know if we want to associate a budget to that or what the budget would be. For something like that.

Well, I mean, that gives me a pretty good understanding from the concussion protocol standpoint, if the virtual seminar style worked well, we can I can kind of go ahead and look, and I'll chat with Sheila and Katie, they think they've worked together in the past and see kind of what they want to do. The Did you do that before the season, Josh, or is it a preseason thing? Or?

Josh Gruhl - It was kind of I forget what month we did it in last year, but we got to go on fairly early. We recorded it too so I mean, there shouldn't be any issues. Whether we want to include Sheila again, I think she costs us 100 bucks or 120 bucks are dying, which is pretty cheap. Yeah. For the head of the physiotherapy department to come through with that, but it is what it is. Right. So it is recorded, like I mean, Brett put it up somewhere. So I mean, that whole video is there. Okay. It's not an issue there. If you want help, Luke, just let me know. It's It was pretty, pretty easy.

Luke Baleshta - Okay, perfect. Yeah, let's, let's chat about that. next couple weeks here, for sure. Because sounds good. difficult to do. But yeah. Sounds good. The only other thing that I had from that I think that probably answered most of the concussion protocol stuff was, is there any any player safety COVID protocol or anything like that that's been implemented by hockey Canada from a return to play slash screening standpoint. If anybody knows that.

Nathan Woods - I haven't seen anything new Luke. But the only thing I have seen is that the game sheet app that is evolving will tie in the sports headz. So the the questionnaire. So I think that will be tied in. That's all I know, at this point. But I don't know if we have any, like, arena. township updates here for just, you know, we're probably gonna need something like that.

Donna Harrington - All I've heard is we're still going to be continued during the screening app that we used last year.

Nathan Woods - I don't think there is a budget Luke. Unless Katie or somebody knows, like, we're probably going to go down the path of what Josh was saying, like 100 bucks ish, right?

Katie Hackert - a budget line for that at \$750. Because we weren't sure if it was gonna have to be a little bit more detailed this year. So there is money in our budget for that.

Action Item – Luke will look at booking and planning for the clinics for the fall based off of the executives discussions and the budget allocated.

Mike Stiles

Change to the Constitution

Mike Stiles - So last meeting, we talked about changing the language around our tournaments and what we want to be applicable. So I've updated the policies and procedure documents reflect that. Hopefully, everybody's had a chance to read. Does anyone have any concerns with the way it's written? You can

see the green stuff is what I added and then obviously, the strikeout stuff in green is what was removed. And then if anyone has any questions, we want to talk about it we can if not, we just need to vote.

Cindy Holland - A motion to approve this. And then a second and then as well A second.

	Voted By
A motion to the change to section 5.12 Tournaments	1 st – Brad Shantz 2 nd – Josh Gruhl

5.12. Tournaments

1. As per League guidelines, each Team can enter up to two (2) tournaments per season.
2. ~~March holiday break and December Christmas holiday break~~ ~~An early bird or holiday break tournament~~ would not count against the League tournament limit.
3. Teams will likely enter up to three (3) tournaments and should be budgeted for. Ex. 2 regular + 1 holiday break ~~early bird~~.
4. A fourth tournament would require unanimous parent vote by secret ballot, thus expanding the Team budget.
5. Tournaments that span more than three (3) days may be classified as two (2) tournaments against the limit.
6. Teams will ensure they have applied for and submitted approved rosters and travel permits.

The changes to item# 2 and 3 require review and approval of committee

[Document can be found here](#)

ACTION ITEM – Mike/Donna update constitution of website

Nathan Woods

Timekeeping

Nathan Woods - Jasmine did this in the past where she managed it, basically. And people put a schedule up on the website. So I don't know if anybody's given any thought to this yet, but we got to put it out soon.

Donna Harrington - Did you guys advertise? It was just like, you hired some people?

Nathan Woods - Well, I don't my daughter did it. So it was a it was on the website? Yeah, it was advertised, you had to submit applications, then I assumed jazz did the scheduling based on people's availability. And that was all made it on the website.

Josh Gruhl - You had to fill out you had to fill out a month a month ahead, right. So if you've got kids that are involved with this, they have to put in like their hockey schedules or work schedules or family life schedules, whatever and put in what you were available to do, and block your chunks of time off. And then she would just throw games at whether you get one game a month because you're busy or you get six or 10 games. Okay. Okay. It basically just kind of got semi your times if you can't make it. I know my guy. My older guy he was he just sent in, I play major Bantam, whatever. I'm all for that schedule. And I puts a little more on that time scheduling, but you got to look at that schedule.

Donna Harrington - Okay, I will get something posted.

Action Item – Donna will take on this role and post and manage this.

Aaron Hardy

Fundraising

Cindy Holland - Which option are we choosing for the perpperstix?

Nathan Woods - personally, I don't I don't know if I would like often three because I don't want to get into managing inventory.

Mike Stiles – Option 3 doesn't sound great

Nathan Woods – I like option 2 get it done in one month and it's what we've traditionally done.

Mike Heckendorn - I think Aaron can make a decision, think he just was looking for feedback.

Action Item – Aaron can make a decision based on executive feedback.

Aaron Hardy

Name Badges

Brad Shantz - So that needs to be consistent. Guys, if you're going to have people doing things, you got to be consistent.

Cindy Holland - I'm just speaking in terms of my background in brand guidelines and stuff like that. Is there a brand guideline? Is there something that specifies what font what size what you know, general direction this goes in that could be sent from what which minor hockey in terms of what these need to look like? Where's not? For me, it needs to come from us saying this is what they're going to look like.

Josh Gruhl - I have a kid at home that has both Home and Away. That's iron on. So to me the stitched on ones were a little more money, they will last a lot longer. They look fantastic on the back of them shirts, whereas you push the iron pressed ones on I forget what we got either or from. The pressed on ones don't look nearly as sharp. But they are extra money.

So here's the devil's advocate for you, then you get a kid that sits on the bubble because our locally Jersey is you're not going to get an name bar that stitched to put it on locally, Jersey, that are all iron on pressed on. How do you determine jerseys, right? So you got a bubble kid that plays in and out every couple of years? is he supposed to have two sets and name bars? Because we set a standard and

stitched on? Or is what are we doing locally? Are we going to stitch on neighbors or locally and have been pressed on jerseys? Just a thought pattern out there?

Cindy Holland – If the fonts are the same, if the consistency is the same, then to me, it's the buyers choice, as long as the font and colour are the same.

Mike Heckendorn - What kind of cost? Are we talking? Five bucks, eight bucks. My idea.

Nathan Woods – The action is to get Trimble to talk to both vendors.

Action Item – Have Mark look into the consistencies with the Name Bars giving suggestions on what the new standard would be.

Aaron Hardy

CCM Suits

Josh Gruhl - They weren't mandatory. They were just to set a standard if you were going to buy a suit, it had to be a CCM suit. Right? That's that that was the only mandatory that if the suits aren't mandatory, but if you dress the team up in warm up suits, they had to be the blue CCM is what we passed a few years ago, when we first switched to that right one from the red Bowers to the blue CCM or when our emblem changed. That was the only stipulation is you couldn't put a bluse Bauer suit together with a new emblem on it, it had to be a CCM. That was the only standard to it. So the suits aren't standard. But if you're going to buy one, it has to be the CCM

Katie Hackert - it's not mandatory for rep teams to have it. That's usually up to the team. At least in my kids experiences. I have one that's just finished and another one in midget, and they get older, they want to diminish like dress clothes.

Mike Heckendorn - Yeah, I would say Vince, just if he's just asking to confirm that we're still doing that, that we should just continue on doing that.

Nathan Woods - I would agree to my only question is, if this is coming from Vince, we would just want PK to confirm he has supply as well. on there. Okay.

Brad Shantz – Might be good to put Mark Trimble on the lead for that.

Action Item – Have Mark or Aaron look into stock of suits and determine next steps.

Aaron Hardy

Free Jerseys

Mike Heckendorn – If Vince is offering free jerseys, we'll take them but he's making us go down there to whatever it says get a stamp and spend money then No, thanks.

Josh Gruhl - what's the what's the hiccup? Right, like, what's the what's the hiccup with? What's the hitch? Nobody's gonna give us free jerseys? No. There's, there's with Vince, there's got to be the secondary.

Mike Heckendorn – Go down there and buy some pucks and a stick and everything else.

Brad Shantz - You don't have to it doesn't say that. He's dragging you in there. So you, you have to he's forcing you to go there. And so dropping 20 jerseys off. That's what he's doing. Doesn't say you have to buy anything.

Nathan Woods - Yeah, that's where I feel like, if a coach wants to take them up on that, like, Yeah, I just as an association, I would not want to be like to put this in front of PK and say, Oh, he's offering free so every team has to go down and get sighs Yeah.

Mike Stiles - Are we gonna are we gonna vote on any of these things? Otherwise, these discussions probably happen outside this meeting and just bring back them to the meeting.

Mike Heckendorn – Yeah, thing is, this is an Aaron and Vince conversation, right?

Action Item – Aaron to connect with Vince

Aaron Hardy

Web Presence

Mike Stiles - We should talk about this like, again, offline. We don't I don't even know if it's possible to do on our website. So we should have a separate meeting to talk about what we can do, and then bring back and ask people to vote. Okay. on whether or not we're actually going to do this.

Action Item – Aaron book meeting with Donna to discuss possibilities and report back to executive.

Vendors/Contracts

Cindy Holland - So again, this is this talks about vendors, and the relationship and contracts that they have with them.

Nadia Elmasry Weiss – Aaron did get into touch with me and Brett had a copy of the contract. So he does have an old copy. That just has to switch around. But I think we already discussed that it was already going to be the 750 for each of them. We just wanted them to fill out a new contract. So the last paragraph here how Vince did it, and we get a percentage, we actually didn't do that anymore. So they just do their sales and they pay the fee. Because I feel like we've already talked about it quite a bit before. So he just has to come up with a new contract with the same kind of blurb and then I believe that it was myself or somebody else who would have to sign it.

Action Item – Aaron to update and get contracts revised and signed by vendors.

Executive

Tournament

Nadia Elmasry Weiss – I just wanted to confirm who's posting the tournament information on the website now that it's approved.

Nathan Woods - Yeah, I was gonna piggyback on that naughty, I was gonna say like, we need to kind of give a little encouragement to David who's not on this call to like, get things going with a tournament committee.

Donna Harrington - Yeah, I was actually making a form as we were doing this to do registrations. So everything would be up there by tomorrow.

Nadia Elmasry Weiss – Your posting the tournament info and then having the kind of like where it would hit registration? And then they would send in the check of? Sorry, is it 10%? How much are they paying right away to register for it? Usually, it's 10%. Okay. I thought right now, because of COVID. We can't actually ask for more. We can't ask for the full rate only 10%. Hold the spot, and then it's and then they pay when it starts correct. Is that correct? I could be wrong. I'm talking to amici tomorrow, so I can double check. But I didn't know that.

Josh Gruhl - If we're only taking on 10%. And then you bring your check with you to the tournament. I think you're gonna want to have that pre paid before they come.

Nadia Elmasry Weiss – I think it's actually September, I think it's September that the full pay, it has to be paid. But you could double check. I mean, for sure. I think actually, Waterloo has that information posted on their tournament?

Action Item – Donna to verify payment schedule for tournament.

Action Item – Encourage David in his new role to doing the tournament.

Executive

Meeting Bookings

Mike Heckendorn – Are we doing the meetings like this for quite a while yet or what are we?

Cindy Holland - I connected with the township about when they when we are available to meet in person again and they have said to me at this point they will be starting to take and book meeting rooms as of end of September. So I have it in the works, so I have to just send her like requested days and times. But

the game plan would hopefully be come September, our first meeting in September, we would be back at the Woolwich Memorial center.

Action Item – Continue to look at booking in person meetings.

Executive

Permission to Skate Forms

Nadia Elmasry Weiss – could you figure out for the permission to skate forms? How are you going to manage that with them not being in the facility?

Donna Harrington - I thought I was just gonna do it by email. So I did find out that juniors. I think that isn't there supposed to be signatures on it?

Yeah. So um, I actually just did one today, I was talking to Nate about Junior camps. You can do the permission to skate right now. But the triple A camps or tryouts? You can't do it. They're not. There's no permission states at this time.

Yeah, so I sent it off to Guelph to get signed. And I'm just waiting for them to return it to me.

I did confirm this OMHA. If you're going to play, like historically, if you play AAA somewhere else it wasn't actually supposed to register with us and pay which it seemed like that's what everyone was doing before. So OMHA said, do a like an other item like a tryout pass or something on the website on the registration. So I've now set that up. So people can register to that so that they still have a registration with us but they're not paying like the \$600 here and then trying to get us to refund they said that was never the intention.

Nathan Woods - So sorry, you're saying if if? If Woolwich kids have played Waterloo AAA the past few years they should still be registering with Woolwich just not paying.

Donna Harrington - Yeah, so they're they can select just the tryout pass so that they acknowledged us and then they can go try out over there and hopefully make it.

Cindy Holland – Does that need to be communicated to those players?

Donna Harrington - I before they the conversation with the omha The other day I had they had confirmed that they didn't have to pay so I had posted telling them you don't you can register but don't pay so we don't have to keep doing all those refunds so that's what people's been doing but now I've added the trial passes their suggestion they usually email me first before they they do anything anyways

Executive

Hitting Clinics & Pre-Skates

Josh Gruhl - Do we have ice solidified this or dates that this is going to take on?

Donna Harrington - when is that supposed to be?

Josh Gruhl - Before tryouts start. Typically, I believe that the hitting clinic goes prior tryouts because you've got a lot of movement between teams. They need some sort of hitting clinic prior to tryouts with contact right so it's gonna happen at a clinic.

Donna Harrington - we need to have set up on the registration systems because we can I can do that

Nadia Elmasry Weiss – When you sign up to try out the first to kind of if you want to call it tryouts were actually the for that. So that was the part of it. So that process because again, you wouldn't need the clinic if you weren't trying out, right? Because if you're playing locally, you won't be hitting. So the body checking clinic was included into the tryout.

Donna Harrington - So they need to know when their profiles that they've taken this course.

Nadia Elmasry Weiss – if they tried out elsewhere, or have done a clinic elsewhere, and they don't have the ability to do the one that we're offering for our tryouts. If they show that they've done it before. They don't have to participate. But it's included in the cost of their trial. It was the tryout cost. Okay. I'm just saying because on the new ACR platform, it's all encompassed into one now. So I can set up the clinic through that and it ends up going on their profile.

So the ice availability to your question is that I think that the the one that the development ice times is that for Atom, or for novice, or both, doesn't matter. But I feel like their tryouts are later. So we have basically a week to do I think it's for ice times that they're supposed to have before they actually do a tryout.

Based on the ice times availability, she's supposed to give us the ice time from Labor Day, to the 17th the availability that we can offer development programming, and then after the 17th we are potentially our season ice and that's when we would start like with the clinic and no one our tryouts are. Right. So I mean, potentially the clinic could be that particular weekend right? Like you could probably do it then.

Josh Gruhl - you may as well just drag the hitting clinic into that first couple of development skates.

Nadia Elmasry Weiss – They're putting St. Jacobs ice to start on August 16 , and then September 17 is the date that they gave us for all Elmira, Both pads. So we actually only will share with the girls for the first couple of weeks in St. Jacobs.

Action Item - Donna to work through a schedule for pre-tryouts and hitting clinics based on expectations set by OMHA and our executive.

10. Adjourned

Time: 8:16

11. Appendices

11.1. Appendix A - Financial Statements

11.1.1. Financial Statements up to Previous Month

Woolwich Minor Hockey
Profit & Loss Budget vs. Actual
April through June 2021

	Apr - Jun 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4 on 4	0.00	0.00	0.00	0.0%
Development Fees Income	250.00	0.00	250.00	100.0%
Fundraising				
Cash Calender Fundraising	0.00	0.00	0.00	0.0%
Total Fundraising	0.00	0.00	0.00	0.0%
Misc Income	0.00	0.00	0.00	0.0%
Registration	86,907.90	0.00	86,907.90	100.0%
Sponsorship Revenue	0.00	0.00	0.00	0.0%
Total Income	87,157.90	0.00	87,157.90	100.0%
Gross Profit	87,157.90	0.00	87,157.90	100.0%
Expense				
Bank Service Charges	33.72	0.00	33.72	100.0%
Cash Calendar Fundraising	0.00	0.00	0.00	0.0%
Coaches Clinic	0.00	0.00	0.00	0.0%
Concussion testing	0.00	0.00	0.00	0.0%
Development Fees	0.00	0.00	0.00	0.0%
Electronic Game Sheets				
Game Fees Cost	0.00	0.00	0.00	0.0%
Total Electronic Game Sheets	0.00	0.00	0.00	0.0%
Entry Fees	1,832.00	0.00	1,832.00	100.0%
Equipment				
Shirt Expense				
IP Jerseys	0.00	0.00	0.00	0.0%
Shirt Expense - Other	0.00	0.00	0.00	0.0%
Total Shirt Expense	0.00	0.00	0.00	0.0%
Equipment - Other	0.00	0.00	0.00	0.0%
Total Equipment	0.00	0.00	0.00	0.0%
Ice costs	0.00	0.00	0.00	0.0%

Woolwich Minor Hockey
Profit & Loss Budget vs. Actual
 April through June 2021

	Apr - Jun 21	Budget	\$ Over Budget	% of Budget
Ice Scheduler	1,711.98	0.00	1,711.98	100.0%
Insurance Expense	-5,703.33	0.00	-5,703.33	100.0%
Interest Expense	0.00	0.00	0.00	0.0%
Internet Services & Website	0.00	0.00	0.00	0.0%
Misc Expense	0.00	0.00	0.00	0.0%
Office Manager	1,747.23	0.00	1,747.23	100.0%
Office Manager Assistant	0.00	0.00	0.00	0.0%
Office Rent Expense	0.00	0.00	0.00	0.0%
Office Supplies	68.39	0.00	68.39	100.0%
Referee Expense	0.00	0.00	0.00	0.0%
Timekeepers Expense	0.00	0.00	0.00	0.0%
Trophies	0.00	0.00	0.00	0.0%
Total Expense	-310.01	0.00	-310.01	100.0%
Net Ordinary Income	87,467.91	0.00	87,467.91	100.0%
Net Income	87,467.91	0.00	87,467.91	100.0%